



## Forsyth County Budget & Management Department

Kyle W. Wolf, *Director*

Patrice Y. Toney, *Senior Analyst*

R. Carr Boyd, *Analyst*

D. Adam Pendlebury, *Analyst*

R. Lyden Williams, *Analyst*

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### MEMORANDUM

To: Carla Holt, Clerk to the Board of County Commissioners

From: Kyle Wolf, Director

Date: August 30, 2016

Subject: **Technical Correction to Approved Amendment to 2014 Motive Equipment Capital Projects Ordinance, Item 10 A&B from the July 11, 2016 Board Meeting**

At the July 11, 2016 Board Meeting, Item 10 A&B was approved by the Board of Commissioners closing the 2014 Motive Equipment Capital Projects Ordinance and establishing the 2016 Motive Equipment Capital Projects Ordinance. Between the time the agenda item was drafted and the item was approved, additional expenditures were incurred or contracts were unencumbered within the 2014 Motive Equipment Capital Projects Ordinance making it appear more money was available for transfer than is actually available. Finance has advised that a Technical Correction is necessary to reflect the correct transfer from the 2014 Motive Equipment CPO as well as the creation of the 2016 Motive Equipment CPO.

This correction reduces the amount being transferred from the 2014 Motive Equipment CPO from \$263,044.75 to \$256,023.33.

If you have any questions, please let me know.

Thank you for your assistance with this matter.

**Carla Holt**  
**Please sign and return to Budget**

**Forsyth County Board Appropriation**

**FROM: BUDGET & MANAGEMENT**                      **Dept. Non-Departmental/2014 Motive Equipment Replacement CPO**

EXPLANATION: At its July 11, 2016 meeting, the Board of Commissioners approved the creation of the 2016 Motive Equipment Replacement Capital Projects Ordinance. This CPO will be funded from the closeout of the 2014 Motive Equipment Replacement CPO as well as a transfer from the General Fund included in the FY17 Budget Ordinance.

	<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
INCREASE:	993167-908	2014 Motive Equipment Replacement NPR CPO - Walkertown	\$2,135.00
	993167-909	2014 Motive Equipment Replacement NPR CPO - Rural Hall	\$4,271.00
	993167-910	2014 Motive Equipment Replacement NPR CPO - Lewisville	\$12,815.00
	993167-911	2014 Motive Equipment Replacement NPR CPO - Clemmons	\$27,765.00
	993167-1060	2014 Motive Equipment Replacement NPR CPO - Law Enforcement Services	\$4,251.00
	993168-1536	2014 Motive Equipment Replacement NPR CPO - Insurance/Subrogation	\$5,246.03
	993167-1300	2014 Motive Equipment Replacement NPR CPO - Interest Earnings	\$6,228.35
		<b>Total</b>	<b><u>\$62,711.38</u></b>
DECREASE:	993168-3260	2014 Motive Equipment Replacement CPO - Fleet - Vehicles	\$24,840.89
	993169-3261	2014 Motive Equipment Replacement CPO - Animal Control - Emergency Vehicles	\$23,129.46
	993170-3261	2014 Motive Equipment Replacement CPO - Emergency Services - Emergency Vehicles	\$32,078.69
	993171-3261	2014 Motive Equipment Replacement CPO - Sheriff - Emergency Vehicles	\$113,262.91
		<b>Total</b>	<b><u>\$193,311.95</u></b>
INCREASE:	993167-3857	2014 Motive Equipment Replacement NPR CPO - Transfer to 2016 Motive Equipment CPO	<b><u>\$256,023.33</u></b>

**Action Taken By The Board of County Commissioners:**

**Approved & entered in Minutes dated:**  
 July 11, 2016

**Agenda Item #: 10 A**

**Clerk to the Board**

<u>Copy Distribution</u>	<u>Date</u>
(X) Clerk to Board	_____
(X) Finance	_____
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	# Lines	Doc Type	<b>FINANCE DEPT USE ONLY</b>
	Post Date	Doc No.	
	Entered By	Amount	

BUDGET CONSIDERATION FY 17 BOARD APPROPRIATION #: \_\_\_\_\_  
 FUND: 2014 Motive Equipment Replacement CPO

**Carla Holt** \_\_\_\_\_  
**Please sign and return to Budget**

**Forsyth County Board Appropriation**

**FROM: BUDGET & MANAGEMENT Fund 2016 Motive Equipment Replacement CPO**

EXPLANATION: At its July 11, 2016 meeting, the Board of Commissioners approved the creation of the 2016 Motive Equipment Replacement Capital Projects Ordinance. This CPO is being established through the closeout of the 2014 Motive Equipment Capital Projects Ordinance as well as a transfer from the General Fund that is included in the FY17 Budget Ordinance

	<u>ACCOUNT #</u>	<u>ACCOUNT NAME</u>	<u>AMOUNT</u>
INCREASE:	993187-1800	2016 Motive Equip Rplce NPR CPO - Tfr from GF	\$1,513,000.00
	993187-1420	2016 Motive Equip Rplce NPR CPO - Sale of Auto	\$60,000.00
	993187-1060	2016 Motive Equip Rplce NPR CPO - L/E Svcs	\$8,800.00
	993187-0908	2016 Motive Equip Rplce NPR CPO - Walkertown	\$4,400.00
	993187-0909	2016 Motive Equip Rplce NPR CPO - Rural Hall	\$8,800.00
	993187-0910	2016 Motive Equip Rplce NPR CPO - Lewisville	\$26,000.00
	993187-0911	2016 Motive Equip Rplce NPR CPO - Clemmons	\$57,200.00
	993187-1881	2016 Motive Equip Rplce NPR CPO - Tfr from 2014 Motive Equipment CPO	\$256,023.33
		<b>Total</b>	<b><u>\$1,934,223.33</u></b>
INCREASE:	993187-7950	2016 Motive Equip Rplce NPR CPO - Capital Outlay B/O	\$60,000.00
	993188-3260	2016 Non-Emerg Motive Equipment - Fleet Mgmt - Vehicles	\$300,556.23
	993189-3261	2016 Emergency Motive Equipment - Animal Control - Emergency Vehicles	\$80,845.77
	993190-3261	2016 Emergency Motive Equipment - Emergency Services - Emergency Vehicles	\$631,484.05
	993191-3261	2016 Emergency Motive Equipment - Sheriff - Emergency Vehicles	\$756,137.28
	993191-7950	2016 Emergency Motive Equipment - Sheriff - Capital Outlay B/O	\$105,200.00
		<b>Total</b>	<b><u>\$1,934,223.33</u></b>

**Action Taken By The Board of County Commissioners:**

**Approved & entered in Minutes dated:**  
 July 11, 2016

**Agenda Item #: 10 B**

\_\_\_\_\_  
**Clerk to the Board**

<u>Copy Distribution</u>	<u>Date</u>
(X) Clerk to Board	_____
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# Lines	Doc Type	<b>FINANCE DEPT USE ONLY</b>
Post Date	Doc No.	
Entered By	Amount	

BUDGET CONSIDERATION FY 17 BOARD APPROPRIATION #: \_\_\_\_\_  
 FUND: 2016 Motive Equip CPO

# FORSYTH COUNTY

## BOARD OF COMMISSIONERS

MEETING DATE: JULY 11, 2016

AGENDA ITEM NUMBER: 10-A&B

- SUBJECT:**
- A. AMENDMENT TO THE 2014 MOTIVE EQUIPMENT REPLACEMENT CAPITAL PROJECTS ORDINANCE**
  - B. ADOPTION OF THE 2016 MOTIVE EQUIPMENT REPLACEMENT CAPITAL PROJECTS ORDINANCE**

**COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:**      Recommend Approval

### SUMMARY OF INFORMATION:

The County has established Capital Projects Ordinances every other year since FY 2013 for the replacement of motive equipment for various County departments. The purpose of the capital projects ordinance is to allow user departments (especially public safety departments) to more responsibly and efficiently purchase vehicles without the concern that all of the funds have to be spent within the fiscal year.

The amendment to the 2014 Motive Equipment Replacement Capital Projects Ordinance (CPO) transfers remaining funds to the 2016 Motive Equipment Replacement Capital Projects Ordinance and closes the 2014 Motive Equipment Replacement Capital Projects Ordinance.

Adoption of the 2016 Motive Equipment Replacement Capital Projects Ordinance appropriates revenues of \$1,513,000 from the General Fund, \$165,200 from the Sale of Vehicles and Law Enforcement Community Policing contracts (for fleet recovery costs), and the funds from the 2014 Motive Equipment Replacement CPO in the amount of \$263,044.75, all for replacement of motive equipment.

The 2016 CPO will be divided into Non-emergency and Emergency Motive Equipment projects. Emergency Motive Equipment will be further subdivided into Animal Control, Emergency Services, and Sheriff.

ATTACHMENTS:       YES       NO

SIGNATURE: \_\_\_\_\_

*J. Kimberly Watts, Jr. /cdh*  
COUNTY MANAGER

DATE: July 6, 2016

**TECHNICAL CORRECTION**

FORSYTH COUNTY, NORTH CAROLINA  
AMENDMENT TO  
2014 MOTIVE EQUIPMENT CAPITAL PROJECTS ORDINANCE

FROM: BUDGET & MANAGEMENT

MEETING DATE: July 11, 2016

**EXPLANATION:**

The County has established Capital Projects Ordinances every other year since FY 2013 for the replacement of motive equipment for various County departments. The purpose of the capital projects ordinance is to allow user departments (especially public safety departments) to more responsibly and efficiently purchase vehicles without the concern that all of the funds have to be spent within the fiscal year.

The amendment to the 2014 Motive Equipment Replacement Capital Projects Ordinance (CPO) transfers remaining funds to the 2016 Motive Equipment Replacement Capital Projects Ordinance and closes the 2014 Motive Equipment Replacement Capital Projects Ordinance.

Adoption of the 2016 Motive Equipment Replacement Capital Projects Ordinance appropriates revenues of \$1,513,000 from the General Fund, \$165,200 from the Sale of Vehicles and Law Enforcement Community Policing contracts (for fleet recovery costs), and the funds from the 2014 Motive Equipment Replacement CPO in the amount of \$263,044.75, all for replacement of motive equipment.

The 2016 CPO will be divided into Non-emergency and Emergency Motive Equipment projects. Emergency Motive Equipment will be further subdivided into Animal Control, Emergency Services, and Sheriff.

BE IT ORDAINED BY THE FORSYTH COUNTY BOARD OF COMMISSIONERS THAT THE  
2014 MOTIVE EQUIPMENT CAPITAL PROJECTS ORDINANCE IS HEREBY AMENDED  
AS FOLLOWS:

INCREASE: REVENUES

<u>2014 MOTIVE EQUIPMENT REPLACEMENT CPO</u>	
OTHER REVENUES	\$ 5,246.03
CHARGES FOR SERVICES	\$ 51,237.00
INTEREST EARNINGS	<u>\$ 6,228.35</u>
	<u>\$ 62,711.38</u>

DECREASE: EXPENDITURES

<u>2014 MOTIVE EQUIPMENT REPLACEMENT CPO</u>	
FLEET VEHICLES	\$ 24,840.89
EMERGENCY VEHICLES	<u>\$175,492.48</u> <u>\$168,741.06</u>
	<u>\$200,333.37</u> <u>\$193,311.95</u>

INCREASE: EXPENDITURES

<u>2014 MOTIVE EQUIPMENT REPLACEMENT CPO</u>	_____
TRANSFER TO THE 2016 MOTIVE EQUIPMENT REPLACEMENT CPO	<u>\$263,044.75</u> <u>\$256,023.33</u>

NATURE OF TRANSACTION:

Additional Revenue Available [  
 Transfer within Accounts of  
Same fund  
 Other:

APPROVED BY BOARD OF COUNTY  
COMMISSIONERS AND ENTERED ON  
MINUTES DATED \_\_\_\_\_  
AGENDA ITEM NUMBER \_\_\_\_\_

**2016 Motive Equipment Replacement  
Capital Projects Ordinance**

Be It Ordained by the Forsyth County Board of Commissioners:

Section 1. Revenue.

The following revenues are hereby made available for the replacement of vehicles and/or other motive equipment.

Transfer from the General Fund		\$1,513,000.00	
Sale of Vehicles		\$ 60,000.00	
Charges for Services (Fleet recovery COPS and SRO contracts)		\$ 105,200.00	
Transfer from the 2014 Motive Equipment Replacement CPO		<del>\$ 263,044.75</del>	<b>\$256,023.33</b>
	Total	<del>\$1,941,244.75</del>	<b>\$1,934,223.33</b>

Section 2. Authorization for Projects and Appropriation of Funds.

Be It Ordained that the following projects are hereby authorized in concept and the following amounts are hereby appropriated for purchase of motive equipment for the following departments, subject to review by the County Manager, compliance with applicable bidding laws, and final award or authorization by the Board of County Commissioners of specific contracts for each project as required by law or the Budget Ordinance; and the County Manager, Clerk to the Board and Chief Financial Officer are hereby authorized to execute the necessary documents to carry out these purposes, subject to the limitations herein, a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and the approval as to form and legality by the County Attorney.

<u>Projects</u>	<u>Cost</u>		
Not Project Related		\$60,000.00	
Non-emergency Replacements/Purchases		<del>\$300,556.23</del>	<b>\$300,691.36</b>
Emergency Replacements/Purchases		<del>\$1,580,688.52</del>	<b>\$1,573,531.97</b>
Animal Control	\$80,845.77	<del>\$80,847.64</del>	
Emergency Services	\$634,992.02	<del>\$630,574.75</del>	
Sheriff	\$759,650.73	<del>\$756,909.58</del>	
Reserve (for Sheriff)	\$105,200.00		
	Total	<del>\$1,941,244.75</del>	<b>\$1,934,223.33</b>

Section 3. Effective Date.

This ordinance shall become effective upon adoption.

Adopted this 11<sup>th</sup> day of July 2016.